eSPS Carton Listing/Labels
Packaging Information Request for
Apparel, Shoes, Accessories
(Belts, Hats, Scarf, Gloves, etc)

Send completed Form to
espspackingapproval@bluestem.com

Please be as accurate as possible when completing this form. If more form space is needed please copy this page so you have additional room. Where possible, try to use a consistent carton size varying the number of units packed in each (if there are product size differentials).

*****PLEASE DO NOT PACK IN MASTER PACKS EXCEEDING 40 POUNDS.**

Brand: AS-TG/MB ☐ Blair ☐ Bedford Fair ☐ DD ☐ Gold Violin ☐

Norm Thompson ☐ OPT ☐ Sahalie ☐ WS ☐

Vendor Name & ID Number _____Date_____

Vendor contact _____ Phone _____ E-mail _____

Estimated Date Of Shipment Arrival To Bluestem IDC _____

Purchase Order Ship Date _____

Unit Packaging Information: Please check appropriate box:

Polybag ☐ Folded ☐ Not Folded ☐ Item on Hanger ☐ Banded Shoebox ☐ Vertical GOH ☐

Bubble Mailer Bag ☐ Chipboard Backer In Fold ☐

Product Number & Description	Color Code	Size Range	PO Number	Master Carton L x W x H Inches	Units per Master Carton	Packaged Unit L x W x H Inches	Unit Weight Oz/Lbs